



# TOWN OF REDCLIFF

P.O. Box 40  
Redcliff, Alberta T0J 2P0  
Phone 548-3618  
Fax 548-6623  
Email: redcliff@town.redcliff.ab.ca

## Requirement List for Hot Tubs and Pools

The following is a checklist of Information and supporting materials that are required In order to properly review the subject application.

1. Completed Development Permit Application Form
2. Site plan showing:
  - legal land description (e.g. lot, block, registered plan number)
  - property address
  - property lines
  - outline of hot tub or pool and setbacks to property lines (front, rear and both sides)
  - outline of fence and height of fence
3. One (1) copy of the manufacturer's installation instructions
4. Provide utility locates on or over an easement:  
Alberta One-Call 1-800-242-3447  
Public Services 403-548-9251
  - Medicine Hat Gas & Electric Utility
  - Town of Redcliff Water & Sewer
  - Telus
  - Shaw Cable
5. Fees:
  - Development Permit as per current fee schedule

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Please note:

- The clarity, legibility, precision, and neatness of the plans submitted help us to process your application efficiently. Any incomplete plans, material or unprofessional drafting standards will not be accepted.
  - Any changes to plans after submission will result in "Re-examination/Resubmission of plans"
  - If you have any questions or require assistance, please contact the Town of Redcliff's Planning and Development Department.
  - It is the responsibility of the Applicant to ensure that the work being carried out does not contravene the requirement of restrictive covenants, easements, caveats or any other restriction that may be registered against the property.
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- **To obtain a Building Permit, please contact one of the Accredited Agencies from the attached list.**