

## TOWN OF REDCLIFF

P.O. Box 40 Redcliff, Alberta T0J 2P0 Phone 548-3618 Fax 548-6623 Email: redcliff@town.redcliff.ab.ca

## Requirement List for a Detached Garage / Accessory Building

The following is a checklist of Information and supporting materials that are required In order to properly review the subject application.

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1.	Completed Development Permit Application Form
2.	Site plan showing:  legal land description (e.g. lot, block. registered plan number)  property address property lines adjacent streets, public pathways, utility rights-of-ways, easements, if any set-backs to property lines (front, rear and side yard dimensions) dimensions of proposed garage/building outline of any existing building north arrow
3.	Elevation Drawings of the proposed garage/building showing:  length width height, from ground to roof ridge roof pitch total square footage (15% of lot size or 1000 sq. ft. whichever is less)
4.	Provide utility locates on or over an easement: Alberta One-Call 1-800-242-3447 Public Services 403-548-9251  Medicine Hat Gas & Electric Utility Town of Redcliff Water & Sewer Telus Shaw Cable
5.	Provide abandoned well information from the ERCB:  This information is available at www.ercb.ca
6.	Fees:  Development Permit as per current fee schedule
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## Please note:

- The clarity, legibility, precision, and neatness of the plans submitted help us to process your application efficiently. Any incomplete plans, material or unprofessional drafting standards will not be accepted.
- Any changes to plans after submission will result in "Re-examination/Resubmission of plans"
- If you have any questions or require assistance, please contact the Town of Redcliff's Planning and Development Department.
- It is the responsibility of the Applicant to ensure that the work being carried out does not contravene the requirement of restrictive covenants, easements, caveats or any other restriction that may be registered against the property.
- To obtain a Building Permit, please contact one of the Accredited Agencies from the attached list.