



## REQUEST FOR SUBMISSIONS FOR THE 2019 BUDGET

# SHARING YOUR IDEAS WILL IMPACT THE FUTURE OF OUR COMMUNITY

Your project or service idea could be the start of a new positive program or other needed improvement in our community, and the Town of Redcliff would like you to share your ideas with us. The Town's Budget Committee will review your ideas as part of the 2019 Budget Process.

### Submit Your Idea!

We invite you to fill out the following submission form on the back of this letter. Submissions can be operating or capital in nature and can include services, facilities, infrastructure or programs. Please complete the entire form and provide enough detail that the intent of your suggestion is well understood.

Please submit your suggestions by October 20, 2018 to:

Town of Redcliff  
Attention: Director of Finance and Administration  
Box 40, #1 – 3<sup>rd</sup> Street NE  
Redcliff, Alberta, T0J 2P0  
Phone: 403-548-3618  
Fax: 403-548-6623  
E-mail: [finance@redcliff.ca](mailto:finance@redcliff.ca)



Consideration of proposed ideas will be based on a number of factors including: ongoing programs and projects, public interest, legislative and legal restrictions, the link to focus areas identified in the Redcliff strategic and municipal plans and several other factors.

# BUDGET SUBMISSION FORM

The personal information requested on this form is being collected under the authority of the Freedom of Information and Protection of Privacy Act (FOIP). The information collected will be used as required to contact those who have submitted projects about their submissions. If you have any questions about the collection or use of your personal information, contact the Town of Redcliff's FOIP Coordinator at 1 – 3<sup>rd</sup> Street NE, Redcliff, AB, T0J 2P0 or 403-548-3618.

Note: Submissions can be operating or capital in nature and can include services, facilities, infrastructure or programs. Please complete the entire form and provide enough detail that the intent of your suggestion is well understood.

## Contact Information (in case we have questions about your idea):

Name: \_\_\_\_\_

Organization (if applicable): \_\_\_\_\_

Phone Daytime: \_\_\_\_\_

Phone Evening: \_\_\_\_\_

Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

## Project Information:

Operational Area: (Service, Facility, Infrastructure Programs or Other) \_\_\_\_\_

Project Title: \_\_\_\_\_

Can this idea be undertaken in stages? Yes  No

Estimated one time cost: \_\_\_\_\_ Estimated Annual Operating Cost: \_\_\_\_\_

Description: (Provide as much detail as possible e.g., pictures, diagrams, examples, web pages, etc.).

(Please attach sheet if more space is required): \_\_\_\_\_

\_\_\_\_\_

Please indicate the strategic focus area(s) the project will impact and how it will benefit our community: (provide details)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

How would you recommend your proposed project be funded and why?

Tax Rates / Utility Rates / User Fees / Other: \_\_\_\_\_

Why? \_\_\_\_\_

\_\_\_\_\_ (Please attach sheet if more space is required).

Do you consider this to be a Community: Want  or Need

Date: \_\_\_\_\_ Signature: \_\_\_\_\_